

IN THE COURT OF COMMON PLEAS

(FAMILY COURT DIVISION in Philadelphia County)

In the Interest  
of \_\_\_\_\_, a Minor  
[Initials of Minor]

Date of Birth \_\_\_\_\_

Docket No.: CP- \_\_\_\_\_ -DP- \_\_\_\_\_ - \_\_\_\_\_

TO CLERK OF \_\_\_\_\_:  
[Title of Clerk Maintaining Dependency Docket]<sup>1</sup>

Please kindly record the following in the CPCMS – Dependency Module:

I hereby notify you that the following has been filed on \_\_\_\_\_ with the  
[DATE OF FILING]

Orphans' Court in \_\_\_\_\_ County concerning the above-child:  
[NAME]

An order granting denying (circle one) the petition to relinquish parental rights  
of \_\_\_\_\_.  
[INITIALS OF PARENT(S) NAMED IN PETITION]

An order granting denying (circle one) the petition to terminate parental rights  
of \_\_\_\_\_.  
[INITIALS OF PARENT(S) NAMED IN PETITION]

An order granting denying (circle one) the petition to confirm consent of  
\_\_\_\_\_.  
[INITIALS OF PARENT(S) NAMED IN PETITION]

With the above-order relinquishing or terminating parental rights or confirming the  
consent of the parent(s), the child is available for adoption.  
Do not check if at least one parent still has parental rights.

An order granting denying (circle one) the petition for adoption.

Date: \_\_\_\_\_

\_\_\_\_\_  
On behalf of:

<sup>1</sup>In the First Judicial District (i.e., Philadelphia County), this Clerk will be the Clerk of the Family Court division; in the Fifth Judicial District (i.e., Allegheny County), this Clerk will be personnel at the Department of Records for the Civil/Family division; and in most of the other counties, the Clerk will be the Clerk of the Juvenile Court division.